

SUNSET VIEW PUBLIC UTILITY BOARD IS HIRING

FOR THE POSITION OF

SECRETARY TREASURER

The Duties Will Include:

- Knowledge of Sage Accounting program and spreadsheets.
- Payment of monthly bills and preparation of monthly financial statements.
- Annual consumer billings and completion of required reports.
- The applicant must be able to work independently and will report to members of the board.

The closing date for the applications is **May 27, 2025**. Submit your application to sunsetviewpub@gmail.com

The Sunset View Public Utility Board would like to thank all who apply and advise that only candidates selected for further consideration will be contacted.