Minutes of the Rural Municipality of Mervin #499 Regular Council Meeting

Date: September 27, 2022

PRESENT:

Reeve: Gerry Ritz

Councillors:

Division 1 - Jim Range
Division 2 - Lyle McKee
Division 3 - Gordon Spencer
Division 4 - Ron Gramlich
Division 5 - Dave Krywchuk
Division 6 - Victor Hamm

CAO - Brenda Ottenbreit-Appleton Deputy CAO - Janessa Macnab

Delegation:

9:15 a.m. Kerry Robertson, Foreman

9:15 a.m. Jon Grasby, Maintenance Supervisor

9:15 a.m. Steve Gehlen, RMI

CALL TO ORDER:

Reeve Gerry Ritz called the meeting to order at 8:55 a.m.

AGENDA:

423-22

RANGE: That the agenda be amended and accepted for reference.

CARRIED

MINUTES:

424-22

McKEE: That the September 13, 2022 minutes be accepted as presented.

CARRIED

BUSINESS:

Christmas

425-22

McKEE: That the RM of Mervin #499 Council authorize the office staff to organize

a staff plus one Christmas Party for December 2022.

CARRIED

Livelong Cemetery 426-22

RANGE: That the RM of Mervin #449 Administration contact Livelong Cemetery board

to find out who the new caretaker is.

CARRIED

Tax

Abatement

427-22

McKEE: That Council approve the tax abatement of roll # 160, \$3.67 NWSD and \$250.00

Municipal for a grand total of \$253.67.

CARRIED

TSS Grant 428-22

RITZ: That the RM of Mervin #499 Council approve the request to apply for a TSS grant working with neighboring municipalities on a Development and Management study of

Turtle Lake. The Council authorizes Administration to approach all municipalities

involved to apply for the grant jointly.

CARRIED

JR. 8

Delegates Kerry Robertson (Foreman), Jon Grasby (Maintenance Supervisor) and Steve Gehlen (RMI) entered Council Chambers at 9:15 a.m. for discussion.

Councillor Lyle McKee declared a conflict of interest in regards to the following motion and left Council Chambers at 9:27 a.m.

Crop Damage	429-22	HAMM: That the RM of Mervin #499 Council agree to pay crop damages on SE-34-51-19-W3M in the amount of \$ 3250.00. CARRIED					
Negotiate	430-22	HAMM: That the RM of Mervin #499 Council approve Reeve Ritz and Councillor Range to negotiate with the owner of SE-34-51-19-W3M for access to their property. CARRIED					
Councillor Lyle McKee re-entered the Council Chambers at 9:29 a.m.							
Engineer Services	431-22	SPENCER: That the RM of Mervin #499 Council authorize Resource Management International (RMI) to mark the right of way between the SE-34-54-21-W3M and the SW-35-54-21-W3M for the ratepayer to develop the road. CARRIED					
Full-Time Employment	432-22	SPENCER: That the RM of Mervin # 499 Council promote Rob Corrigal from seasonal maintenance to full-time maintenance employment while remaining at Step 5. CARRIED					
Gravel Crushing	433-22	GRAMLICH: That Council approves W.F. Botkins Construction Ltd. to move to the Currie Pit from the Taves Pit to meet the tender with the Foreman's approval. CARRIED					
In-Camera	434-22	McKEE: That the RM of Mervin #499 Council move into an in-camera meeting as authorized by <i>Part III of The Local Authority Freedom of Information and Protection of Privacy Act,</i> at 10:17 a.m. CARRIED					
Reconvene	435-22	HAMM: That the RM of Mervin #499 Council come out of the in-camera session and resume the regular meeting of council at 10:45 a.m. CARRIED					
WYWRA	436-22	McKEE: That we require copies of all policies and procedures (including Human Resources), all mandates for Executive and Managers and the 2021 Audited Financial Statement from WYWRA by 12:00 noon on October 7, 2022. CARRIED					
H.R.	437-22	KRYWCHUK: That the RM of Mervin #499 Council accept the minutes of the HR meeting held in St. Walburg on September 16, 2022. CARRIED					

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In-Camera meeting as			438-22	RANGE: That the RM of Mervin #499 Council move into an in-camera
				ed by Part III of The Local Authority Freedom of Information and Protection of Act, at 11:00 a.m. CARRIED
	Reconvene	439-22		CH: That Council come out of the in-camera session and resume the regular of council at 11:05 a.m. CARRIED
	Policy	440-22	and upda HR Policy Policy, Er Policy an	UK: That the RM of Mervin #499 Council approve and adopt the following new ated policies: Gravel Sales Policy, Local Authority Freedom of Information Policy, p., Deposit Policy, Division Boundary Review Policy, Acceptable Use of IT Assets apployee Progressive Discipline Policy, Conflict of Interest Outside of Employment d Irrevocable Letter of Credit Policy, as presented by Administration and attach part of these minutes.
				CARRIED
	Employee Code of Conduct	441-22		That the RM of Mervin #499 Council approve and adopt the Municipal Employee Conduct as presented by Administration and attach to form part of these
			minutes.	CARRIED
)	Privacy Agreement	442-22		that the RM of Mervin #499 Council approve and adopt the Privacy Agreement atted by Administration and attach to form part of these minutes. CARRIED
	Policy Review	443-22		That the RM of Mervin #499 Council approve and adopt the Policy Review nt as presented by Administration and attach to form part of these minutes. CARRIED
	Job Descriptions	444-22	descriptio Chief Adr Administ	CH: That the RM of Mervin #499 Council approve and adopt the following job cons: Community Safety Officer (CSO), Chief Administrative Officer (CAO), Deputy ministrative Officer (DCAO), Office Manager, Administrative Co-ordinator, rative Assistant and the Municipal Planner as presented by Administration and form part of these minutes. CARRIED
	Mid-term Resolution	445-22		: That we instruct Administration to submit the SARM resolution for the Convention in regards to the 1:7 ratio. CARRIED
	WSA Application	446-22	applicatio	That the RM of Mervin #499 Council approve the Water Security Agency permit on being submitted to Water Security Agency by Mike Shymka prior to final based on the RM receiving a copy of approval with criteria from WSA. CARRIED
	Tax Abatement	447-22		JK: That the RM of Mervin #499 Council deny the request for a tax abatement J Ventures.

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		CARRIED
CSO	448-22	KRYWCHUK: That the RM of Mervin #499 Council instruct Administration to advertise
Officer		for a new CSO Officer.
		CARRIED
Accounts Payable	449-22	GRAMLICH: That the accounts payable list being cheque #23889 to cheque #23937 and manual cheque #706 to cheque #712 in the amount of \$469,088.70 be approved and paid. CARRIED
Adjourn	450-22	RANGE: That the meeting be adjourned at 11:45 a.m.
		CARRIED

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REEVE